

**Seattle Art Museum  
Unpaid Internship Description**

**Title:** Accessibility Intern

**Department/Location:** Education

**Staff Mentor:** Museum Educator, School & Educator Programs

**Learning Objectives:** This individual will work to anticipate and remove barriers to visiting the museum for people of all abilities, with a primary focus on building resources for adults who are blind or have low vision and K-12 students with needs for cognitive support.

**Intern Tasks:**

- Create resources for visitors who are blind or have low vision, including but not limited to verbal descriptions of works across SAM's global collection.
- Create resources for students who have cognitive (dis)abilities (students in an Integrated Learning Center [ILC]).
- Provide administrative and logistical support for Art Beyond Sight, a tour program serving the blind and low vision community.
- Research and collect resources that inform SAM staff in their ability to provide accommodations for diverse visitors.
- Attend Education Division Meetings and participate on SAM's internal Access Team.
- Expected time commitment: 8-12 hours per week for 10-12 weeks; schedule is flexible within Monday-Friday 9 am-5 pm offices hours with occasional Saturdays required (September 22 & November 17)

**Qualifications:**

- Commitment to inclusivity and accessibility.
- Awareness of best practices in Museum Education.
- Broad understanding of art processes, history, and criticism.
- Experience with ILC students a plus.
- Experience writing or presenting verbal descriptions a plus.
- Ability to work with staff and volunteers in a professional manner on a variety of tasks.
- Ability to communicate effectively to staff, volunteers and public.
- Basic filing, typing and computer skills.
- Ability to ask for help and accept supervision and evaluation of your work.
- Abide by the Standards for Museum Volunteers/Interns as outlined in the Volunteer/Intern Packet.

**Physical Requirements:**

- Specific vision abilities required by this job include close vision requirements due to computer work, as well as distance vision requirements for observing tours and guiding visitors who are blind or have low vision
- While performing the duties of this internship, an individual is expected to use hands and fingers to operate a computer and telephone keyboard

**Education:**

- Proven professional or educational interest in education, museum education, accessibility, or social services preferred

- Professional and/or volunteer experience working with individuals with disabilities preferred

**APPLICATION PROCESS:**

Submit via mail or email

- SAM Internship Application (available at <http://www.seattleartmuseum.org/about-sam/careers#int>)
- Cover letter
- Resume
- Two letters of recommendation
- Writing sample

Mail: Internship Coordinator  
Seattle Art Museum  
1300 First Avenue  
Seattle WA 98101-2003

Email: [internships@seattleartmuseum.org](mailto:internships@seattleartmuseum.org)