Wow your guests by hosting an art-filled experience at one of SAM’s three unique locations—the Seattle Art Museum in downtown Seattle, the Seattle Asian Art Museum in Volunteer Park, or the Olympic Sculpture Park on the waterfront. SAM’s spaces feature exquisite art, stunning views, and beautiful interiors to make your next occasion a masterpiece.

Contact Information

VENUE
Please contact SAM’s Director of Group Admissions and Venue Experiences for information on SAM venues and to check date availability.

206.654.3140
venues@seattleartmuseum.org

CATERING
TASTE is the exclusive provider for all occasions held at SAM locations. TASTE’s artful creativity and passion for fine locally-grown food makes it possible to fully customize made-from-scratch menus, featuring the best seasonal ingredients.

206.654.1392
tasteevents@tastesam.com
# Table of Contents

**SEATTLE ART MUSEUM**  
IN DOWNTOWN SEATTLE  
4

**ASIAN ART MUSEUM**  
IN VOLUNTEER PARK  
9

**OLYMPIC SCULPTURE PARK**  
ON THE WATERFRONT  
13

**DECORATIONS**  
MUSEUM POLICIES  
17

**CATERING BY**  
TASTE  
18

**ACKNOWLEDGMENTS**  
20
SEATTLE ART MUSEUM
IN DOWNTOWN SEATTLE

Offer your guests the city at their feet and the experience of roaming the galleries of the Pacific Northwest’s leading visual arts organization. The Seattle Art Museum is steps from the world-famous Pike Place Market, the Seattle waterfront, and most major hotels. TASTE offers full-service private dining and our grand, light-filled spaces accommodate large receptions.
Venue Details

ART GALLERIES

- Include private access to SAM’s collection or special exhibitions.
- Enhance the experience with a guided tour or audio guide available for certain exhibitions.

THE BROTMAN FORUM

- Accommodates up to 400 for a standing reception or 300 seated at tables.
- Features suspended sculpture, Middle Fork by John Grade.

GRAND STAIRCASE & SOUTH HALL LOBBY

- Accommodates approximately 250 for a standing reception or up to 120 for a wedding ceremony.
- Chinese sculpture, including our beloved 14th century Camels.

PLESTCHEEFF AUDITORIUM

- 293 fixed seats plus wheelchair spaces.
- Mixed-use capabilities with a stage and projection screen.
- No food or beverages. Catering available in adjacent South Hall lobby outside of museum hours.
SIMONS BOARD ROOM

• Accommodates approximately 100 for a standing reception or 60 seated at tables.

• Mark Tobey murals decorate the walls.

NORDSTROM LECTURE HALL

• 103 fixed seats plus two wheelchair spaces.

• No food or beverages inside the room. Catering available in adjacent foyer or Simons Board Room outside of museum hours.

ARNOLD BOARD ROOM

• Accommodates 140 for a standing reception or 90 seated at tables.

• Can be divided into two spaces.

• A wall of glass art includes work by Dale Chihuly, Ginny Ruffner, and Lino Tagliapietra.

PRIVATE DINING ROOM IN TASTE CAFÉ

• Dining capacity 28. Reception 40. Removable tables and chairs.

• Ideal for rehearsal dinners and other intimate affairs.

• Dine among an installation by local artist Jeffrey Mitchell.

• Reserve through TASTE 206.654.1392 tasteevents@tastesam.com
TASTE CAFÉ

• Dining capacity 50.
• Reception 150.
• Ideal for dinners or receptions.
• Rotating art shows curated by SAM Gallery.
• Reserved through TASTE
  206.654.1392
tasteevents@tastesam.com

AVAILABLE EQUIPMENT

• 12 6’ tables.
• 20 round 5’ tables.
• 300 chairs.
• 10 round 30” bistro tables.

PARKING

• For information about parking in nearby garages, visit our website
  seattleartmuseum.org
• To arrange for parking in the Russell Investment Center Garage, please contact Republic Parking
  206.264.8444
Located in lush Volunteer Park, this newly renovated and enhanced historic Art Deco building is home to the largest collection of Asian art in the Pacific Northwest. Enjoy free parking, views of the Seattle skyline, and nearly 50 acres of manicured park meadows and gardens at this iconic Seattle landmark. The building reopens early 2020 but can be booked in advance.
Venue Details

FULLER GARDEN COURT & PARK LOBBY

• Accommodates 250 guests for a standing reception or 100 seated at tables.

• Optional access to adjacent galleries for private viewing can be added.

• Includes access to Front Terrace for ceremonies, weather permitting. Indoor ceremony options are available.

• Front lawn and outdoor sites within Volunteer Park can be reserved through Seattle Parks and Recreation.

ALVORD BOARD ROOM

• Up to 200 guests for a standing reception or 100 seated at round tables.

• Optional access to the scenic Grousemont lobby, overlooking the beautiful Volunteer Park can be added.

• Equipped with A/V.

STIMSON AUDITORIUM

• 209 fixed theater seats.

• No food or beverages.
**CHEN COMMUNITY MEETING ROOM**

- Seats 12 in a boardroom layout.
- Equipped with A/V.
- A scenic view of Volunteer Park full of natural light. Equipped with automatic window shades.

**ART GALLERIES**

- Add private access to SAM’s beautiful collection of Asian art to any event.
- Enhance the experience with a guided tour led by a knowledgeable SAM docent.

**AVAILABLE EQUIPMENT**

- (18) 30” x 60” x 29” wishbone legs banquet table, black top, black legs
- (7) 30” x 60” x 29” wishbone legs banquet table, gray top, black legs
- (20) 30” round black top
- (20) black top café risers
- (20) black top bistro risers
- (3) 30” round table carts
- (18) 5 ft. circular table 29” high, wishbone legs, black top, black trim, black legs
- (187) volume stacking chair 6H-medium gray, chrome legs

**PARKING**

- Parking is complimentary throughout Volunteer Park and in nearby residential neighborhoods on a first-come, first-served basis.
This waterfront venue offers indoor and outdoor space alongside impressive sculpture. Treat your guests to spectacular views of Elliott Bay, the Olympic Mountains, and gorgeous sunsets!
Venue Details

**PACCAR PAVILION & TRUST FOR PUBLIC LAND COVERED TERRACES**

- Accommodates up to 300 for standing reception or 160 seated at round tables.
- Concrete floors are ideal for dancing.
- Artists from around the world activate this space annually.
- Includes private access to Gates Amphitheater.

**BILL & MELINDA GATES AMPHITHEATER**

- Outdoor space available for a maximum of 200 guests.
- Includes access to outdoor North Terrace, under covered awning. A maximum of 120 guests can be accommodated under the awning.
- Features *Wake* by Richard Serra among other stunning sculptures.

**ALVORD ART LAB**

- Accommodates up to 40 for standing reception or 40 seated at round tables.
- Available both during and outside of Pavilion hours.
PARK GROUNDS

• Nine-acre outdoor park is open to the public daily from sunrise to sunset.

• For information on outdoor ceremonies of 15 people or less contact SAM’s Venue Experiences Manager at shannons@seattleartmuseum.org

AVAILABLE EQUIPMENT

• 210 white indoor banquet chairs.
• 9 orange fabric chairs.
• 27 5’ round tables.
• 21 6’ rectangular tables.
• 14 30’ X 42’ round bistro tables.
• 8 32’ round indoor tables.
• 8 32’ round outdoor tables.
• 2 white umbrellas.

PARKING

• Paid parking is available in the PACCAR Pavilion garage, located underneath the pavilion. For exclusive use, please contact Republic Parking Operations Manager kwagaw@republicparking.com 206.786.8736

• Metered street parking is also available throughout neighborhood.
DECORATIONS/MUSEUM POLICIES

• Public spaces, such as the Brotman Forum, South Hall/Grand Staircase, Fuller Garden Court, and PACCAR Pavilion, can be reserved only outside of public museum hours. With the cleaning and set-up time required, your art-filled experience can begin as early as 90 minutes after the museum closes.

• Timing can run as late as 11 pm, with the option to extend to midnight for an additional $750 fee.

• All displays, exhibits, and decorations must be free standing without attachments to the walls, ceilings, or floors. Artwork or sculpture may not be labeled or decorated. Decorations, displays, and their installation must be approved by SAM in advance.

• When staging your decorations at the Olympic Sculpture Park, please keep the park environment in mind. Do not put nails into trees, or stake anything into the ground.

• Votive candles in glass containers are the only candles allowed in designated spaces. A maximum of four votive candles per table is allowed in the Simons Board Room because of the wall murals. No candles of any sort are allowed in museum art galleries. Any time votive candles or sterno are lit, an attendant (supplied by caterer or facility user) must be present in the room with a fire extinguisher. Sparklers or fireworks are not permitted on museum property.

• To avoid pests or infestation, bark, seed pods, fruit, and pollen-bearing plants may not be used for decorations. Floral arrangements must be obtained from a licensed, commercial florist. SAM will provide a list of conservation restrictions on plants and flowers.

• Helium balloons, glitter, rice, flower petals, sand, confetti and similar materials are not permitted.

• The only permissible adhesive material is blue painters’ tape for the floors and other surfaces. Gaffer’s tape is also allowed for floor use in certain rooms.

• Any item that may be considered an art object must be checked into and out of the museum through the Loading Dock Security Guard using an Object Release Form.

• SAM requires insurance coverage to be in place at all times. Client has the option to obtain this independently or client may choose to be added to the Museum’s Tenant Users Liability Insurance Protection (TULIP) policy. The cost for the TULIP policy is $1.00 per guest with a $100 minimum and will be included on the final SAM invoice, if alternate insurance coverage is not arranged.

• Activities in Myrtle Edwards Park and along Alaskan Way (Olympic Sculpture Park), and in Volunteer Park (Asian Art Museum) must be arranged separately with the Seattle Parks Department. Seattle Art Museum does not own or control these areas, and cannot be responsible for activities thereon or on adjacent streets.

• Optional audio visual services are available for an additional fee.
CATERING BY TASTE

At TASTE, our artful creativity and passion for fine locally-grown food makes it possible to customize made-from-scratch menus, featuring the best seasonal ingredients. No idea is too big and no detail is too small. Whether it’s a gathering, a family wedding, or a formal affair, let us help make your vision a reality.
FOOD & BEVERAGE

• Food and beverage minimums are assessed based on the space, time of day, day of the week, and season.

• Please note that menu prices do not include labor, rentals, tax or gratuity.

• All bottled beverages are tallied based on consumption.

• Specialty beverage requests must be made one month in advance to ensure product availability.

LABOR

• On-site service labor is charged by the hour for set-up, service, and tear-down of your function.

• $30 per hour per staff member with a four-hour minimum.

• Total amount of staff dependent on service needs.

RENTALS

• All on-site tables, chairs and other furniture are available at no cost.

• Biodegradable plates, forks, napkins, and cups provided at cost.

• In-house linen is available in black or white at a discounted price of $5.00 each.

• China, glassware, flatware, and other service needs can be rented on your behalf.

• TASTE is always happy to assist with specialty rentals, décor, and floral as well.

SERVICE CHARGE

• 20% on all food, beverage, and labor.

TAX

• 10.1% for all items.
THANKS FOR CONSIDERING SAM AND TASTE FOR YOUR NEXT ART-FILLED OCCASION